

MASON & MASON, PC

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Coop Payoff Procedure

ALL INFORMATION MUST BE EMAILED TO:

LisaWenchell@MasonandMason.net

An emailed response will be sent within 24 to 48 hours.

1. Borrower(s) Name
2. Property Address
3. Loan Number
4. Social Security #'s
5. Is this a refinance or a purchase payoff?
6. Bank Attorney Information (please include contact, phone and fax) **WE MUST HAVE AT TIME OR REQUEST.** If this is a purchase then we will need the Sellers Attorney information.

Please fax a copy of the recorded UCC-1 from your lien search to 516-739-3077 Attn: Lisa

The Fee for \$525.00 made payable to Mason & Mason, P.C. and should be sent into us prior to setting up a closing/funding. If this is a Sale then the fee can be collected at closing.

Thank you,
Mason & Mason, P.C.

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